



St. Maria Goretti Catholic School

Middle School Policies and Procedures

Attendance and Dismissal

- School starts at 7:40am. Your homeroom teacher will take attendance at 7:45am. If you are not in your seat at this time, you will be counted absent. If you arrive after 7:45, you will need to check in with the office.
- You are to report to your first period class by 7:47 am.
- After your final class of the day, at 2:32, you will be dismissed to go to your locker and get your backpack. You must be in your homeroom by 2:35. All students will be dismissed at 2:40.
- You are expected to be quiet, attentive, and aware during morning announcements and prayer at 8:30am. You will be expected to participate in leading morning announcements at different times throughout the year.

Teachers

Ms. Cropp - Math / Comm. Arts / Religion
Mrs. Fallon - Math / Religion
Mr. Perkins - Pre-Alg / Comm. Arts / World Geo.
Mrs. Hovland - Literature / Religion
Mr. Riese - Comm. Arts / Social Studies / Religion
Mr. McDonald - Science
Mrs. Lawn- Literature

Specials Teachers

Mrs. Kandiko - Spanish
Mr. Zick - Music
Ms. Quackenbush - Art
Mr. Bradley - Physical Education
Mrs. Schauder- Computers
Mrs. Bergs - Counseling
Mrs. Beglinger; Mrs. Dove - Learning Resource

Daily Routine

- Be prepared every day for every class. This includes having all necessary materials for each of your classes (i.e. pens, pencils, paper, books, homework, etc.). It is essential to be organized.
- You are required to bring your assignment notebook to class each day and record your assignments.
- Be on time for class. (See schedule for class times) Use the 3 minute passing time wisely.
- Healthy snacks will be allowed in most classes. Check with your classroom teacher to determine expectations. Snacks must be discreet and not disruptive.
- Because other classes are held throughout the building at this time, we must show them respect when standing in line or going to lunch by remaining silent (voice level 0) until you are inside the lunch room.

Homework Policy

- Homework is due the following class period unless notified otherwise. Completed homework left in lockers is considered late. If an assignment is late, a pass will be required to turn it in for full credit.
 - A pass may also be requested if essential materials for class are left in the student's locker.
- Late passes will be accepted for an assignment that is a day late. *Passes will not be accepted for projects, papers or some longer assignments.*

- If an assignment is turned in late without a pass, it will be graded and lose 10% of earned points per day for 5 days. After those 5 days, the assignment can be turned in before the quarter for only a 50% completion.
 - **Example:** An assignment is turned in 2 days late, is graded and student earns 12/15 points.
 $10\% \times 2 = 20\%$ deduction = 80% of the points earned are given; $12 \times 0.80 = 9.6/15 = 64\%$
64% is the final grade on this assignment.
- Homework should be neat and presentable (no fringes, drawings, etc.). Every paper needs a heading that includes name, class number, class, date, and assignment.

Late Work and Absences

- See the Middle School Absence Policy for details.

Mass Participation

- All students are expected to participate in assigned speaking opportunities.
- Students will be respectful and participate in readings and songs during Mass.

Growth Mindset

- Please join us in embracing the process of learning! This means celebrating all aspects of learning, the good and ugly. Struggles lead to growth and we are here to support student growth. After all, without mistakes we would have a very hard time learning.
- If you have a question for your teacher, we encourage students to ask first and advocate so they can learn!

Grading Scale

100-95	A	84-83	B-	69-68	D+
94-93	A-	82-81	C+	67-62	D
92-91	B+	80-72	C	61-60	D-
90-85	B	71-70	C-	Below 60	F

Please detach the bottom piece and return to your homeroom teacher by Monday, November 4th.

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I have read and understand the expectations for Middle School at St. Maria Goretti. I will work to uphold these responsibilities to the best of my ability and accept that there will be consequences if I cannot. If I have any questions, I will contact my teacher for clarification.

Student Name (printed)

Student Signature

Date

Parent Signature

Date